

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME

COLLEGE OF ENGINEERING TRIKARIPUR

STATUTORY AUDIT OBSERVATION FOR THE FY 2016-2017

Administration of TEQIP

- Principal : Dr.Vinod P
- TEQIP Co-coordinator : Sri.Sureshkumar A V
- Nodal Officers:-
 1. Procurement : Sri.Sudheesh N
 2. Finance : Sri. Gireeshkumar A
 3. Academic : Smt.Fousiya K
 4. Civil Works : Sri. Arun K V
 5. Equity Assurance : Smt.Jyothi K

COLLEGE OF ENGINEERING TRIKARIPUR

- **MANAGEMENT LETTER**
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- **STATEMENT OF RECONCILIATION OF CLAIMS TO TOTAL APPLICATION OF FUNDS**
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K. VENKATCHALAM AIYER & Co.

CHARTERED ACCOUNTANTS

No. XVI/ 118K, Second Floor,
ADITHYA COMMERCIAL ARCADE
Near Axis Bank, Nagampadam,
KOTTAYAM, Kerala – 686 001

Tel • (0481) 2564794, 3201843, Fax • 2561457
Email • kvaier@gmail.com • kottayam@kvaier.com

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP II)

COLLEGE OF ENGINEERING, TRIKARIPUR

MANAGEMENT LETTER

To

The Director,
State Project Facilitation Unit Kerala,
Directorate of Technical Education,
Trivandrum

We have audited the Project financial statements of *College of Engineering, Trikaripur under TEQIP Phase II* for the year ending 31st March, 2017 and have issued our consolidated report dated 28.07.2017. The matters involving the internal accounting control structure and its operations that we consider to be material weakness in accordance with the standards referred to above have been dealt with in our audit report.

The following are the major observations identified during the course of the audit on the accounting records, systems and control:

1. During the course of audit it was observed that the FMR submitted by the institution for the year ended March 2017 doesn't tallied with the actual expenditure incurred till the end of March 2017. The details of which are as follows:



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PARTICULARS	AMOUNT (₹ in Lakhs)
Total expense as per FMR	235.98
Total expense as per Books	238.89
Difference	2.90

2. GENERAL OBSERVATIONS:

SL No	OBSERVATIONS	AUDITORS REMARKS
I	The Institution is maintaining its accounts in cash basis.	General Procedure as per Financial Management Manual issued by MHRD.
II	The institution is not annexing the actual bus tickets and train tickets. Instead they are claiming the TA as per Kerala State Rules.	Each faculty/experts can claim their TA/DA according to their grades prescribed in relevant rules. But the same should be supported by actual bills. Taxi Bills should be annexed in case of taxi travels. But the institute in most cases is not annexing any trip sheets for travels; instead of this they are claiming Rs.16 per km as per the Government Order.
III	The Documentation should be in a correct format as per the government rules .In most cases the files are attached in separate file.	The Institute is required to keep the files and the supporting in the payment voucher file so as to link the payment voucher with the details. Supporting evidences for the expenditure to be annexed with the expenditure file itself.

3. During the previous financial year (FY 2015-2016) an amount of Rs: 2,05,229/- was disallowed and shown as ineligible amount in the audit report of that year.



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Out of the above mentioned amount of disallowance, an amount of Rs: 2,00,479/- was due to non submission of original invoices/ supporting. After finalizing the Audit Report of the FY 2015-2016 the institution submitted the original invoices/ supportings relating to the above amounts (ie, Rs: 2,00,479/-) for our verification. Hence the above amount becomes eligible and the final disallowance for the Financial Year 2015-2016 comes to Rs: 4,750/-.

4. The bank accounts operating from the previous financial years which was not recorded in the books of accounts was accounted during the current financial year by the institution. Hence while preparing the financial statements of current financial year the following amounts relating to the previous year were shown as an item in the Receipts & Payment Account :

S.No	Bank Accounts	Head	Amount (₹)
1.	Corpus Fund - SBT 67209816731	Contribution From Project Institution	4,08,686.00
		Interest Received	2,370.00
		Other Income	111.00
2.	Equipment Replacement Fund - SBT 67216633680	Contribution From Project Institution	4,08,687.00
		Interest Received	2,056.00
3.	Faculty Development Fund- SBT 67216635441	Contribution From Project Institution	4,08,686.00
		Interest Received	2,414.00
		Registration fee from external participants	2,700.00





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5. It was observed that the system of internal control relating to advances for expenses need substantial improvement. The institution should exercise adequate internal control mechanisms for the settlement of advance. Huge amount of advance were given by the institution for more than 3 months. If the institution doesn't employ proper control mechanisms then the person taking the advance may obtain undue advantages from the amount taken.
6. The expense which has been disallowed till the F.Y 2015-16 is Rs: 41,647/- and the entire amount of Rs: 41,647/- is refunded to the Teqip Fund by the institutions in the current year.
7. Other observations and Disallowances are stated below;

• ENHANCED INTERACTION WITH INDUSTRY

SL No	OBSERVATIONS	REMARKS
I	The institution incurred Rs 40,000/- to conduct Workshop on "Application development in Java" for 4 days from 19-12-2016 to 22-12-2016. It was conducted by Quest Innovative Solutions. However, no TDS was deducted and remitted on the same.	As per Income Tax Act, 1961 TDS shall be deducted @ 10 % from the honorarium paid to Quest Innovative Solutions.



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• ACADEMIC SUPPORT FOR WEAK STUDENTS

SL No	OBSERVATIONS	REMARKS
I	A Soft Skill Training Program on "Hello Parents" was conducted from 28.11.16 to 29.11.16 for parents of 1 st semester students.	The program is conducted for parents of students and not for students and hence the expenditure of Rs: 22,285/-incurred is disallowed.

For K VENKATACHALAM AIYER & CO

Chartered Accountants

Firm Reg No: 004610S



CA M G SURESH KUMAR B.Sc,FCA,DISA(ICA)

Partner | Membership No:212795

Date : 28.07.2017

Place : KOTTAYAM



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TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP II)
UTILIZATION CERTIFICATE

COLLEGE OF ENGINEERING TRIKARIPUR

a) Opening Balance as on 1st April 2016	:	₹	2 55 80 080.00
b) Funds received:			
(i) Grant received from SPFU	:	₹	1 00 00 000.00
c) Interest earned on grant available for TEQIP	:	₹	10 90 910.00
d) Other Income	:	₹	2 70 117.00
	:	₹	<u>3 69 41 107.00</u>
e) Expenditure	:	₹	2 38 88 764.00
	:	₹	<u>2 38 88 764.00</u>
Unspent Balance	:	₹	<u>1 30 52 343.00</u>

Certified that a sum of Rs: 1,00,00,000/- (Rupees One Crore) only was received by The College of Engineering, Trikaripur, for the financial year 2016-2017 from State Project Facilitation Unit (SPFU) [In addition to the opening balance of Rs: 2,55,80,080/- (Rupees Two Crores Fifty Five Lakhs Eighty Thousand Eighty) only as on 01.04.2016 and Interest Income of Rs: 10,90,910/- (Rupees Ten Lakhs Ninety Thousand Nine Hundred and Ten) only and Other Income of Rs: 2,70,117/- (Rupees Two Lakhs Seventy Thousand One Hundred and Seventeen) only.

It is also certified that out of the above-mentioned funds of Rs 3,69,41,107/- (Rupees Three Crores Sixty Nine Lakhs Forty One Thousand One Hundred And Seven) only a sum of Rs: 2,38,88,764/- (Rupees Two Crores Thirty Eight Lakhs Eighty Eight





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Thousand Seven Hundred and Sixty Four) only has been utilized by the institution during the year for the purpose for which it was sanctioned.

It is further certified that an unspent balance of Rs: 1,30,52,343/- (Rupees One Crore Thirty Lakhs Fifty Two Thousand Three Hundred and Forty Three) only is being carried forward for utilization in the next year.

We further certify that the conditions on which the grant was sanctioned have been fulfilled and where there have been any deviation from the sanctioned amount it is with prior approval of the concerned authority. We have exercised reasonable checks to see that money has been actually utilized for the purpose for which it was sanctioned.

We further state here that in our opinion out of the total expenditure of Rs: 2,38,88,764/- (Rupees Two Crores Thirty Eight Lakhs Eighty Eight Thousand Seven Hundred and Sixty Four) only, during the F.Y 2016-2017, a sum of Rs: 22,285/- (Rupees Twenty Two Thousand Two Hundred and Eighty Five) is ineligible expenditure.

For K VENKATCHALAM AIYER & CO

Chartered Accountants

Firm Reg No: 004610S

CA M G SURESH KUMAR B.Sc,FCA,DISA(ICA)

Partner | Membership No:212795



Date : 28.07.2017
Place : KOTTAYAM



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Reconciliation of unspent balance as per Utilization Certificate and Closing balance of Bank Account:

Unspent Balance as per Utilization Certificate	:	₹	1 30 52 343.00
Less : Net Current Asset Excluding Cash & Bank	:	₹	77 45 454.00
Add : Contribution from Project Institution	:	₹	27 92 688.00
TOTAL	:	₹	<u>80 99 577.00</u>

Closing Balance of Cash & Bank

Cash	:	₹	2 000.00
Bank Balances:			
a) SBT A/c 67170822166	:	₹	46 54 452.00
b) Corpus Fund - SBT 67209816731	:	₹	7 26 092.00
c) Equipment Replacement Fund - SBT 67216633680	:	₹	7 25 645.00
d) Faculty Development Fund - SBT 67216635441	:	₹	9 49 557.00
e) Maintenance Fund - SBT 67216636411	:	₹	10 41 831.00
TOTAL	:	₹	<u>80 99 577.00</u>



TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II
PROJECT INSTITUTIONS UNDER STATE PROJECT FACILITATION UNIT, KERALA

BALANCE SHEET AS AT 31.03.2017
COLLEGE OF ENGINEERING, TRIKARIPUR

SL No.	PARTICULARS	BALANCE AS AT	
		31.03.2017 (₹)	31.03.2016 (₹)
A	SOURCE OF FUNDS		
	GENERAL FUND		
	Opening balance	2 55 80 080.00	2 39 70 364.00
	Less : Excess of Expenditure over Income	1 25 27 737.00	-
	Add : Excess of Income over Expenditure	-	16 09 716.00
		1 30 52 343.00	2 55 80 080.00
	Contribution From Project Institution	27 92 688.00	4 08 686.00
	TOTAL	1 58 45 031.00	2 59 88 766.00
B	APPLICATION OF FUNDS		
	1) Fixed Assets		
	2) Work-In-Progress-Scheme work under Implementation		
	3) A.Current Assets , Loans and Advances		
	a. Cash Balance	2 000.00	2 461.00
	b. Bank Balance	80 97 577.00	2 18 57 443.00
	c. Deposits	-	-
	d. Advance for Capital goods	-	-
	e. Loans and Advances	79 40 292.00	43 38 000.00
		1 60 39 869.00	2 61 97 904.00
	B. Less: Current Liabilities		
	a. Earnest Money Deposit	-	-
	b. Performance Security	1 92 328.00	1 92 328.00
	c. Statutory Liabilities	2 510.00	16 810.00
	d. Advance by Institutions	-	-
		1 94 838.00	2 09 138.00
	Net Current Assets (A-B)	1 58 45 031.00	2 59 88 766.00
	TOTAL	1 58 45 031.00	2 59 88 766.00

For SPFU , KERALA

For K VENKATACHALAM AIYER & Co.

Chartered Accountants


Dr. S JAYAKUMAR

(Director)


SHEEBA BHASKARAN

(Finance Officer)


KRISHNAN M G SURESH KUMAR B.Sc FCA DISA(ICA)

Partner | Membership No: 212795



Date : 28.07.2017

Place : Kottayam

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II
PROJECT INSTITUTIONS UNDER STATE PROJECT FACILITATION UNIT, KERALA

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31.03.2017
COLLEGE OF ENGINEERING, TRIKARIPUR

	₹		INCOME	₹	
	31.03.2017	31.03.2016		31.03.2017	31.03.2016
To 1.1.1					
Improvements in teaching, training and learning facilities :			By Grant From SPFU	1 00 00 000.00	1 00 00 000.00
1.1.1A - Equipment	21 15 486.00	7 75 950.00	By Interest Received	10 90 910.00	9 11 428.00
1.1.1B - Furniture	2 89 800.00	-	By Registration fee from external participants	2 15 850.00	-
1.1.1C - Books & LRs & Software	4 39 565.00	12 22 449.00	By Other Income	54 267.00	-
1.1.1D - Minor Items	-	-			
1.1.1E - Civil Works	-	14 10 108.00			
To 1.1.2					
Providing Assistantships for increased enrolment in existing and new PG programmes in Engineering disciplines.			By Excess of Expenditure over Income	1 25 27 737.00	-
To 1.1.3					
Enhancement of Research & Development and institutional consultancy activities.	37 61 988.00	40 264.00			
To 1.1.4					
Faculty and staff development for improved competence based on Training Needs Analysis.	53 38 729.00	24 36 537.00			
To 1.1.5					
Enhanced interaction with Industry	21 89 838.00	14 28 069.00			
To 1.1.6					
Institutional Management Capacity enhancement	23 22 738.00	-			



To 1.1.7	Implementation of Institutional academic reforms	7 53 899.00	8 753.00	
To 1.1.8	Academic support for weak students	50 06 177.00	6 39 111.00	
To 1.1.9	Incremental Operating Cost			
	1.1.9A - Salaries	7 75 052.00	7 57 645.00	
	1.1.9B - Consumables	1 19 462.00	1 91 060.00	
	1.1.9C - Operation & Maintenance	7 76 030.00	3 91 766.00	
	To Excess of Income over Expenditure	-	16 09 716.00	
	Total	2 38 88 764.00	1 09 11 428.00	
				2 38 88 764.00
				1 09 11 428.00

For SPFU, KERALA

[Signature]
Dr. SJAYAKUMAR
 (Director)

Date : 28.07.2017
 Place : Kottayam

For K VENKATACHALAM AIYER & Co.
 Chartered Accountants



[Signature]
CA M G SURESH KUMAR B.Sc FCA DISA (ICA)
 Partner | Membership No: 212795

[Signature]
SHEEBA BHASKARAN KRISHNANMM
 (Finance Officer)

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II
PROJECT INSTITUTIONS UNDER STATE PROJECT FACILITATION UNIT, KERALA

RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD ENDED 31.03.2017
COLLEGE OF ENGINEERING, TRIKARIPUR

RECEIPTS	₹		PAYMENTS	₹	
	31.03.2017	31.03.2016		31.03.2017	31.03.2016
To Opening balance :					
1. Cash in Hand	2 461.00	11 175.00			
2. Balance with Banks :					
a) SBT A/c 67170822166	2 11 46 647.00	84 01 477.00			21 15 486.00
b) Maintenance Fund - SBT 67216636411	7 10 796.00	4 03 853.00			2 89 800.00
					4 39 565.00
To Grant Received from SPFU	1 00 00 000.00	1 00 00 000.00			
To Interest Received	10 90 910.00	9 11 428.00			
To Registration fee from external participants	2 15 850.00				
To TDS Collected	2 11 595.00	1 40 261.00			
					81 988.00
To VAT on Sale of Tender forms	-	56 404.00			
To Other Income	54 267.00	-			
To Labour Welfare Fund Received	-	14 101.00			
					48 96 229.00
To Previous Year Advance Refunded after settlement	1 009.00	20 546.00			
					21 21 838.00
					23 22 738.00
					21 04 461.00
					13 98 069.00
					-
					7 53 899.00
					8 753.00



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To Contribution from Institution	23 84 002.00	4 08 686.00	By 1.1.8 Academic support for weak students	48 59 686.00	6 39 111.00
To Receipt of Loan given to SPFU	-	1 50 00 000.00	By 1.1.9 Incremental Operating Cost		
			1.1.9A - Salaries	7 75 052.00	7 02 267.00
			1.1.9B - Consumables	1 19 462.00	1 56 060.00
			1.1.9C - Operation & Maintenance	7 76 030.00	3 91 766.00
			By Advance to Staff	79 40 292.00	43 38 000.00
			By Security Deposit Repaid	-	1 18 503.00
			By TDS Remitted	2 25 895.00	1 31 761.00
			By VAT Paid	-	56 404.00
			By Labour Welfare Fund Paid	-	14 101.00
			By Closing balance :		
			1. Cash in Hand	2 000.00	2 461.00
			2. Balance with Banks :		
			a) SBT A/c 67170822166	46 54 452.00	2 11 46 647.00
			b) Corpus Fund - SBT 67209816731	7 26 092.00	-
			c) Equipment Replacement Fund - SBT 67216633680	7 25 645.00	-
			d) Faculty Development Fund - SBT 67216635441	9 49 557.00	-
			e) Maintenance Fund - SBT 67216636411	10 41 831.00	7 10 796.00
Total	3 58 17 537.00	3 53 67 931.00	Total	3 58 17 537.00	3 53 67 931.00

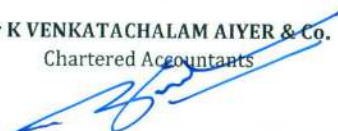
Note : Figures shown in Receipts and Payment account are taken after deducting the amount of expenditures met from Previous year advance.

For SPFU , KERALA


Dr. S. JAYAKUMAR
(Director)

SHEEBA BHASKARAN
(Finance Officer)

For K VENKATACHALAM AIYER & Co.
Chartered Accountants


CA M G SURESH KUMAR B.Sc FCA DISA(ICA)
Partner | Membership No: 212795



Date : 28.07.2017
Place : Kottayam

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II
PROJECT INSTITUTIONS UNDER STATE PROJECT FACILITATION UNIT, KERALA

STATEMENT OF SOURCES AND APPLICATION OF FUNDS REPORTS
FOR THE YEAR ENDED 31.03.2017

COLLEGE OF ENGINEERING, TRIKARIPUR

(In ₹ Lakhs)

PARTICULARS	CURRENT YEAR (31.03.2017)	PREVIOUS YEAR (31.03.2016)	PROJECT TO DATE
(A) Opening Balance	218.60	88.17	
(B) Receipts			
a). Funds from Government through Budget (These will include external assistance received by Government for the project)	100.00	100.00	1 000.00
b). Funds received directly by Project Implementing authority through external assistances	-	-	-
c). Cost share by Private Unaided Institutions for Component 1	-	-	-
d). Interest Received	10.91	9.11	31.00
e). Other Amount Received (Net of Payments)	2.57	- .89	5.18
f). Contribution from institution / Kerala State Government	23.84	4.09	27.93
g). Advance From Institutions/Expense met out of Previous Year Advance	43.37	4.52	50.25
h). Loan amount received back from SPFU	-	150.00	150.00
Total Receipts	180.69	266.83	1 264.36
(C) Total Sources (A+B)	399.29	355.00	1 264.36
(D) Expenditure			
Expenditure by Component			
A. Improving Quality of Education	238.89	93.02	903.50
B. Improving System Management			
Total Expenditures	238.89	93.02	903.50
(E) Advance for Expenditures	79.40	43.38	129.86
(F) Loan to SPFU	-	-	150.00
Closing Balance, (C-D-E-F)	81.00	218.60	




TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II
PROJECT INSTITUTIONS UNDER STATE PROJECT FACILITATION UNIT, KERALA

RECONCILIATION OF CLAIMS TO TOTAL APPLICATION OF FUNDS
REPORT FOR THE YEAR ENDED 31.03.2017

COLLEGE OF ENGINEERING, TRIKARIPUR

(in ₹ Lakhs)

PARTICULARS	SCHED ULES	CURRENT YEAR (31.03.2017)	PREVIOUS YEAR (31.03.2016)	PROJECT TO DATE
Bank Funds Claimed During the Year	(A) I	143.20	54.58	540.21
Total Expenditure made during the year	(B)	238.89	93.02	903.50
Less: Outstanding bills	(C) II			
Ineligible expenditures	(D) III	0.22	2.05	3.16
Expenditures not claimed	(E) IV			
Total Eligible Expenditures Claimed [(B)-(C)-(D)-(E)]	(F)	238.66	90.96	900.34
World Bank Share @ 60 % of (F) above	(G)	143.20	54.58	540.21




TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II
PROJECT INSTITUTIONS UNDER STATE PROJECT FACILITATION UNIT, KERALA

BANK RECONCILIATION STATEMENT
COLLEGE OF ENGINEERING, TRIKARIPUR

Month : March 2017
Bank's Name : State Bank of Travancore
A/c Number : 67170822166

Sl.No	Particulars	Amount ₹	Amount ₹
A	Balance as per Bank Statement		51 55 830.00
B	Add: (i) Amount Deposited but not Credited by Bank (ii) Amount debited but not taken to Cash Book		
C	Sub total (A+B)		51 55 830.00
D	Less: (i) Cheques issued but not presented in the bank (ii) Amount credited by bank but not taken to Cash Book	5 01 378.00	
E	Balance as per Cash book (C - D)		46 54 452.00

LIST OF CHEQUES ISSUED BUT NOT PRESENTED IN THE BANK

Sl No.	CHEQUE NUMBER	AMOUNT (₹)	DATE OF ENCASHMENT
1	Chq. No.848584	1 452.00	07.04.2017
2	Chq. No.848595	7 500.00	10.04.2017
3	Chq. No.848596	14 248.00	10.04.2017
4	Chq. No.850008	3 240.00	07.04.2017
5	Chq. No.850065	17 400.00	24.04.2017
6	Chq. No.860416	373.00	03.05.2017
7	Chq. No.860420	483.00	02.05.2017
8	Chq. No.876225	18 000.00	05.04.2017
9	Chq. No.876260	9 988.00	20.04.2017
10	Chq. No.876274	2 300.00	12.04.2017
11	Chq. No.876290	2 063.00	05.05.2017
12	Chq. No.876293	1 440.00	07.04.2017
13	Chq. No.876295	11 175.00	17.04.2017
14	Chq. No.876296	1 381.00	17.04.2017
15	Chq. No.876297	40 078.00	05.04.2017
16	Chq. No.876299	3 430.00	07.04.2017
17	Chq. No.876305	1 440.00	13.04.2017
18	Chq. No.876306	2 000.00	12.04.2017
19	Chq. No.876307	2 000.00	25.04.2017
20	Chq. No.876308	2 000.00	12.04.2017
21	Chq. No.883433	6 693.00	25.04.2017
22	Chq. No.883445	42 000.00	02.05.2017
23	Chq. No.883451	28 000.00	07.04.2017
24	Chq. No.883453	68 281.00	06.04.2017
25	Chq. No.883454	68 281.00	06.04.2017
26	Chq. No.883457	16 384.00	04.04.2017



27	Chq. No.883458	14 278.00	15.04.2017
28	Chq. No.883459	15 246.00	15.04.2017
29	Chq. No.883460	8 794.00	12.04.2017
30	Chq. No.883461	2 654.00	04.04.2017
31	Chq. No.883462	2 654.00	04.04.2017
32	Chq. No.883463	3 854.00	04.04.2017
33	Chq. No.883466	10 400.00	05.04.2017
34	Chq. No.883470	15 000.00	05.04.2017
35	Chq. No.883471	6 560.00	31.05.2017
36	Chq. No.883473	8 262.00	12.04.2017
37	Chq. No.883474	39 226.00	11.04.2017
38	Chq. No.883475	474.00	18.04.2017
39	Chq. No.883476	411.00	19.04.2017
40	Chq. No.883477	1 935.00	04.04.2017
		5 01 378.00	

